



2026/2027 ANNUAL SECURITY REPORT

Prism Career Institute

Philadelphia Campus – 8040 Roosevelt Boulevard, Philadelphia, PA 19152

Cherry Hill Campus – 3 Executive Campus, Suite 280, Cherry Hill, NJ 08002

West Atlantic City Campus – Bayport One, 8025 Black Horse Pike, Suite 250, West Atlantic City, NJ 08232

September 2026

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1. Purpose, Scope, Availability, and Distribution

Prism Career Institute ("Prism") prepares this Annual Security Report (ASR) to provide students, employees, prospective students, prospective employees, and the public with information about campus safety policies, crime-prevention practices, emergency response procedures, policies and procedures concerning dating violence, domestic violence, sexual assault, stalking, and hazing, and the crime statistics required under the Jeanne Clery Campus Safety Act and 34 CFR §668.46.

This report applies to Prism's Philadelphia, Cherry Hill, and West Atlantic City campuses. Prism does not maintain on-campus student housing. Requirements that apply only to institutions with on-campus student housing, including the annual fire safety report and missing-student notification procedures, therefore do not apply to Prism.

Annual Availability and Distribution

By October 1 each year, Prism provides current students and employees direct notice of the availability of the ASR. Students receive the notice through CANVAS and employees receive the notice through institutional email. Prism ordinarily distributes the ASR notice together with its annual Drug and Alcohol Abuse Prevention Program (DAAPP) notice.

- The annual notice provides the location of the ASR and DAAPP and explains how to request a free paper copy.
- The ASR is made available through Prism's Consumer Information webpage.
- Paper copies may be requested from a Campus Director.
- Prospective students and prospective employees are informed of the availability of the ASR and may request a copy.

Prism retains documentation of annual distribution, including the communication used, the audience to whom it was sent, and the date of distribution.

Campus Locations Covered by This Report

Campus	Address	Main Telephone
Philadelphia	8040 Roosevelt Boulevard, Philadelphia, PA 19152	(215) 331-4600
Cherry Hill	3 Executive Campus, Suite 280, Cherry Hill, NJ 08002	(856) 317-0100
West Atlantic City	Bayport One, 8025 Black Horse Pike, Suite 250, West Atlantic City, NJ 08232	(609) 407-7476

2. Campus Security Authorities and Reporting Crimes or Emergencies

Prism does not maintain a campus police department or institutional security department and does not employ personnel with arrest authority. The Cherry Hill building has a first-floor security/check-in desk maintained by building management; those personnel are not Prism employees and are not Prism campus police or institutional security personnel.

How to Report

Crimes, suspected crimes, emergencies, and safety concerns should be reported promptly to the Campus Director. Reports involving sex discrimination, sexual harassment, sexual assault, dating violence, domestic violence, or stalking may also be made directly to the appropriate Title IX Coordinator. Any Prism employee who receives information that may involve a Clery-reportable crime should promptly forward the information to the Campus Director or other designated institutional official so that the matter can be evaluated for required response and statistical reporting.

- For an immediate emergency or threat to health or safety, call 911 first.
- Provide, if known, a description of the incident, the date/time/location, descriptions of persons or vehicles involved, and information about any law-enforcement or other notifications already made.
- A person may report a crime to both Prism and law enforcement. Reporting to Prism does not replace a police report, and reporting to police does not replace institutional reporting when institutional assistance or action is requested.

Campus Security Authorities

For Clery Act purposes, Prism treats the Campus Director, Student Title IX Coordinator, Employee Title IX Coordinator, Dean of Nursing, and Medical Assistant Director, as well as other officials with significant responsibility for student and campus activities who receive crime reports, as Campus Security Authorities (CSAs). CSAs are responsible for forwarding reports of potentially Clery-reportable crimes for institutional evaluation and statistical reporting. A CSA does not determine whether a person is guilty of a crime and does not need to conduct an investigation before forwarding a report.

Reporting Role	Primary Function
Campus Director	Primary campus contact for crimes, emergencies, safety concerns, timely-warning review, and emergency-response coordination.
Student Title IX Coordinator	Receives student reports of sex discrimination/sexual misconduct and coordinates appropriate institutional response and supportive measures.
Employee Title IX Coordinator	Receives employee reports of sex discrimination/sexual misconduct and coordinates appropriate institutional response and supportive measures.
Dean of Nursing	Receives reports and safety concerns involving nursing students or nursing-program activities and forwards potentially Clery-reportable information for institutional evaluation.
Medical Assistant Director	Receives reports and safety concerns involving Medical Assistant students or program activities and forwards potentially Clery-reportable information for institutional evaluation.
Other Prism officials who receive a possible Clery crime	Forward the information promptly to the Campus Director or designated official for evaluation.

Title IX Coordinators

Students	Employees
Eddie Alkhal Director of Operations / Student Title IX Coordinator 3 Executive Campus, Suite 280 Cherry Hill, NJ 08002 (856) 317-0100 Ext. 104 ealkhal@prismeducation.com	Priscella Rivera Director of Human Resources / Employee Title IX Coordinator 3 Executive Campus, Suite 280 Cherry Hill, NJ 08002 (856) 317-0100 Ext. 103 privera@prismeducation.com

Local Emergency and Non-Emergency Contacts

Campus	Police Non-Emergency	Fire/Paramedic Non-Emergency
Cherry Hill, NJ	(856) 488-7828	(856) 751-9174
West Atlantic City, NJ	(609) 927-5200	(609) 272-9002
Philadelphia, PA	(215) 686-3150	(215) 686-4357

Anonymous, Confidential, and Private Reporting

Prism does not maintain a separate anonymous crime-reporting system for students. A student who wishes to make a voluntary confidential report of a crime for consideration in Prism's annual Clery crime statistics may contact the Campus Director or Program Director. A student may also provide the information to another Prism staff member, who must promptly forward the report to the appropriate Campus Director or Program Director for evaluation and statistical reporting.

Employees may make a voluntary confidential report to Human Resources or their respective Director. Reports received through this process will be evaluated for inclusion in Prism's annual crime statistics without including personally identifying information in the published statistics.

Prism cannot guarantee absolute confidentiality when disclosure is necessary to address an immediate safety concern, comply with law, provide supportive or protective measures, or carry out another required institutional response.

Prism does not employ pastoral or professional counselors acting in those roles for Clery Act purposes. Accordingly, Prism does not maintain a separate counselor-based voluntary confidential crime-reporting procedure.

3. Relationship With Law Enforcement

Prism has no campus police department, no institutional security personnel with arrest authority, and no authority to conduct criminal investigations. Criminal investigations are conducted by the local or state law-enforcement agency with jurisdiction. Prism may conduct a separate administrative review under its policies when appropriate and will cooperate with law enforcement as permitted by law and institutional policy.

Prism does not currently maintain a formal memorandum of understanding with local law-enforcement agencies for the investigation of criminal offenses. Prism makes good-faith annual requests to the law-enforcement agencies with jurisdiction over each campus and its Clery geography for crime statistics needed for the ASR.

Prism encourages accurate and prompt reporting of crimes to the Campus Director and to the appropriate police agency when the victim elects to make a report or is unable to make a report. Nothing in Prism's process prevents a person from contacting law enforcement directly.

4. Campus Access, Security, and Facility Maintenance

Access to Campus Facilities

Prism campuses are open during scheduled instructional and administrative hours. Visitors must enter through the main entrance and sign in. Visitors may not proceed beyond the lobby or reception area unless accompanied or otherwise authorized. Exterior access is secured at approximately 6:00 p.m.; students and employees use key-fob access after hours or are admitted by authorized personnel.

Cherry Hill building management maintains a first-floor security/check-in desk. These personnel are building-management staff, not Prism employees, and they do not constitute a Prism campus police or security department.

Security Considerations in Facility Maintenance

Students and employees should promptly report conditions that may affect campus safety, including problems with locks, doors, access controls, exterior lighting, or other facility conditions, to the Campus Director. The Campus Director coordinates repair or corrective action with building management or other appropriate personnel. Safety concerns are evaluated based on the nature and urgency of the condition.

Student Organizations and Non campus Property

Prism currently does not recognize or sponsor student clubs, athletic teams, fraternities, sororities, or similar student organizations. Prism therefore does not maintain a policy for monitoring criminal activity at non campus locations owned or controlled by officially recognized student organizations because no such locations currently exist.

Prism also currently identifies no qualifying Clery non campus buildings or property. Clinical and externship locations are used through affiliation arrangements and are not treated as Prism non campus property unless Prism owns or controls qualifying space at the location.

5. Timely Warnings

Prism evaluates reported Clery crimes to determine whether the circumstances represent a serious or continuing threat to students or employees and whether a timely warning is needed to aid in the prevention of similar crimes. The Campus Director is responsible for the determination and may consult corporate leadership, a Title IX Coordinator, law enforcement, building management, or other appropriate officials.

Factors Considered

- The nature and seriousness of the reported crime.

- Whether the reported circumstances indicate a serious or continuing threat to the campus community.
- The location and time of the incident and whether the circumstances remain relevant to campus safety.
- Information available from law enforcement, witnesses, or institutional officials.
- Whether issuing a warning could compromise law-enforcement activity or victim privacy; however, Prism does not delay a warning merely to await completion of an investigation or a finding that the report is substantiated.

Content and Distribution

Timely warnings are issued as soon as reasonably practicable after Prism determines that a warning is warranted. The warning will withhold victim-identifying information and will include information reasonably intended to help members of the campus community protect themselves. Depending on the circumstances, the warning may include the type of incident, general location, date/time information, a description of a suspect or vehicle if appropriate, and practical safety precautions.

Students are ordinarily notified through CANVAS and employees through institutional email. Prism may also use the website, verbal or building announcements, telephone or text/SMS, postings, or other available communication methods when appropriate to the circumstances.

If the circumstances involve an immediate threat to the health or safety of students or employees occurring on campus, Prism will use its emergency-notification procedures instead. A separate timely warning is not required for the same circumstances; however, Prism will provide adequate follow-up information to the community as needed.

6. Emergency Response and Evacuation

Prism maintains campus-specific Emergency Preparedness Plans that address emergency notification, evacuation, shelter/lockdown, response, recovery, and testing. These plans are designed to support a practical response to fires, severe weather, utility emergencies, medical emergencies, violence or active threats, bomb threats or suspicious packages, hazardous-material incidents, and other significant emergencies.

Immediate Emergency Notification

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, Prism will notify the appropriate segment or segments of the campus community without delay, unless issuing the notification would, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Emergency Decision Process

1. Confirm, to the extent reasonably possible, the nature and location of the emergency or dangerous situation using available information from employees, students, building management, law enforcement, fire/EMS, or other responders.
2. Determine the segment or segments of the campus community that need the notification.
3. Determine the content of the notification, including protective instructions such as evacuation, sheltering, lockdown, closure, or other action.
4. Initiate the notification using the communication method or methods most appropriate to the circumstances.

The Campus Director is the primary institutional official responsible for campus emergency confirmation and notification decisions. When necessary, the Dean of Nursing, Medical Assistant Director, or Office Manager may also initiate or coordinate an emergency notification. The responsible official may consult emergency responders, building management, corporate leadership, or other appropriate personnel. Emergency responders have authority over the emergency scene once they assume control.

Notification Methods and Larger Community

Students are generally notified through CANVAS and employees through institutional email. Depending on the emergency, Prism may also use text/SMS, telephone, the Prism website, verbal instructions, building announcements, posted notices, or direct communication by faculty/staff. When information should be shared beyond the immediate campus population, Prism may coordinate with law enforcement, emergency responders, building management, or use the public website or other available communication channels.

Evacuation and Protective Actions

Students, employees, and visitors should follow the directions of Prism staff and emergency responders. Posted evacuation maps identify campus-specific exits and routes. Occupants should use the nearest safe exit unless conditions or emergency personnel require a different route. Individuals should not re-enter an unsafe facility until emergency responders or an authorized campus official permits re-entry.

Annual Testing and Documentation

Prism tests its emergency response and evacuation procedures at least once each calendar year. Tests may be announced or unannounced and may include drills, exercises, or other follow-through activities designed to assess and evaluate emergency plans and capabilities.

- In conjunction with at least one test each calendar year, Prism publicizes its emergency response and evacuation procedures to the campus community.
- Each test is documented with a description of the exercise, the date and time, and whether it was announced or unannounced.
- Prism also documents the method used to publicize the procedures in conjunction with the test and may document observations and corrective action when applicable.

7. Security Awareness and Crime Prevention

Campus safety is a shared responsibility. Prism provides students and employees with information intended to explain reporting procedures, emergency practices, personal-safety precautions, and ways to reduce opportunities for crime. Prism's programs are designed to be practical for a small career-school environment and are delivered through institutional communications and orientation/onboarding materials rather than through a separate campus police or security program.

Type and Frequency of Security-Awareness Information

- Incoming students receive campus-safety and emergency information through orientation or initial institutional communications.
- New employees receive applicable safety and emergency information through onboarding or initial institutional communications.
- At least annually, current students receive campus-safety/prevention information through CANVAS and employees receive corresponding information through institutional email.
- Additional safety communications may be issued when circumstances, incidents, or identified risks warrant follow-up information.

Crime-Prevention Topics

Crime-prevention and safety information may address reporting suspicious activity; securing personal property and vehicles; maintaining awareness of surroundings; using well-lighted routes; avoiding isolated areas when possible; traveling with others when appropriate; protecting valuables; recognizing concerning behavior; and promptly reporting threats, harassment, weapons, or other safety concerns.

- Lock vehicles and avoid leaving valuables visible.
- Keep personal belongings under your control and report theft or suspicious behavior promptly.
- Use well-lighted routes and, when appropriate, leave evening classes with other students or employees.
- Do not bring prohibited weapons or dangerous materials onto campus.
- For an immediate threat or emergency, call 911.

Prism also provides prevention and awareness information concerning dating violence, domestic violence, sexual assault, stalking, and hazing as described later in this report.

8. Alcohol and Illegal Drugs

Standards and Enforcement

Prism is committed to maintaining a learning and working environment free from unlawful drug use and alcohol abuse. Students and employees are prohibited from the unlawful manufacture, distribution, dispensing, possession, use, or sale of illegal drugs or controlled substances on Prism property or during Prism-sponsored

activities. The unlawful possession, use, or sale of alcoholic beverages, intoxication, or being under the influence of alcohol on Prism property or during Prism-sponsored activities is prohibited except as may otherwise be expressly authorized by law and institutional policy.

Students who violate Prism's drug or alcohol policies may be subject to disciplinary action up to and including dismissal, referral for prosecution where appropriate, and/or referral for assessment or treatment as circumstances warrant. Employee violations may result in disciplinary action up to and including termination. Prism enforces applicable federal and state drug laws and applicable state underage-drinking laws.

Drug and Alcohol Abuse Prevention Program (DAAPP)

Prism maintains a separate Drug and Alcohol Abuse Prevention Program in accordance with the Drug-Free Schools and Communities Act and 34 CFR Part 86. The DAAPP includes standards of conduct; descriptions of applicable federal and state legal sanctions; health risks associated with alcohol misuse and illicit drug use; available counseling, treatment, rehabilitation, and referral resources; institutional sanctions; annual distribution procedures; and biennial-review requirements.

The DAAPP is distributed annually in conjunction with the ASR. Students receive the annual notice through CANVAS and employees through institutional email. Students who begin after the annual distribution and employees hired after the annual distribution receive the DAAPP through initial institutional communications or onboarding. The current DAAPP is also made available through Prism's Consumer Information resources and in paper form upon request.

9. Disclosure of Crime Statistics and Clery Geography

Prism reports crime statistics for each separate campus for the three most recent completed calendar years. Statistics include Clery-reportable crimes occurring within Prism's Clery geography that are reported to a Campus Security Authority or to the appropriate local law-enforcement agency. Prism makes a reasonable, good-faith annual request to law-enforcement agencies with jurisdiction over each campus and its applicable Clery geography.

Crime Categories Included

Category	Examples Included for Clery Reporting
Primary criminal offenses	Murder/non-negligent manslaughter; negligent manslaughter; rape; fondling; incest; statutory rape; robbery; aggravated assault; burglary; motor vehicle theft; arson.
Arrests and disciplinary referrals	Liquor-law violations; drug-law violations; illegal-weapons possession.
Hate crimes	Applicable primary crimes plus larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property when motivated by a reportable bias category.
VAWA offenses	Dating violence; domestic violence; stalking.
Hazing	Hazing incidents reportable under the federal Clery requirements.
Unfounded crimes	Total reports formally determined to be false or baseless and unfounded by sworn or commissioned law-enforcement personnel.

Recording and Classification

- Crimes are recorded by the calendar year in which they are reported to a CSA or local law-enforcement agency, not necessarily the year in which the underlying conduct occurred.
- Prism does not require a criminal investigation or a finding of responsibility before including a report in Clery statistics when the report otherwise meets the reporting requirements.
- A reported crime may be removed as "unfounded" only in the limited circumstances permitted by federal law following a full investigation and formal determination by sworn or commissioned law-enforcement personnel.
- Hate crimes are reported by the applicable offense and the federal bias category. Personally identifying information about victims is not included in the public statistics.

Clery Geography

On-Campus Property: Buildings and property owned or controlled by Prism within a reasonably contiguous geographic area that Prism uses in direct support of, or in a manner related to, its educational purposes.

Public Property: Public streets, sidewalks, and other public property that is within the campus or immediately adjacent to and accessible from a Prism campus, as defined by the federal Clery requirements.

Noncampus Buildings or Property: Buildings or property outside the main campus that Prism owns or controls, that are used in direct support of or in relation to its educational purposes, and that are frequently used by students, as well as qualifying property owned or controlled by officially recognized student organizations. Prism currently identifies no qualifying noncampus property. Clinical and externship affiliation sites are not treated as Prism noncampus property unless Prism owns or controls qualifying space at the location.

Prism does not maintain on-campus student housing. Dormitory/residential-facility statistics are therefore not applicable.

ANNUAL CRIME STATISTICS

Prism Career Institute - Philadelphia, PA Campus

Reported in accordance with the Uniform Crime Reporting procedures and the

Jeanne Clery Campus Safety Act and applicable federal reporting requirements

Total Crimes Reported For:	On-Campus						Non-Campus Building or Property			Public Property			Total		
	2023		2024		2025		2023	2024	2025	2023	2024	2025	2023	2024	2025
Offense / Category	Dorm	Other	Dorm	Other	Dorm	Other	N/A	N/A	N/A						
Primary Crimes															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hazing Incidents															
Hazing	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	0
Arrests															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Disciplinary Referrals															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Unfounded Crimes															
Total Unfounded Crimes	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hate Crimes by Offense															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Larceny-Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Simple Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Intimidation	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Destruction / Damage / Vandalism of Property	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0

All listed hate-crime counts are zero for each applicable bias category: Race; Religion; Gender; Gender Identity; Sexual Orientation; Ethnicity; National Origin; Disability.

ANNUAL CRIME STATISTICS

Prism Career Institute - Cherry Hill, NJ Campus

Reported in accordance with the Uniform Crime Reporting procedures and the

Jeanne Clery Campus Safety Act and applicable federal reporting requirements

Total Crimes Reported For:	On-Campus						Non-Campus Building or Property			Public Property			Total		
	2023		2024		2025		2023	2024	2025	2023	2024	2025	2023	2024	2025
Offense / Category	Dorm	Other	Dorm	Other	Dorm	Other	N/A	N/A	N/A						
Primary Crimes															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	N/A	1	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	1	0	0
Dating Violence	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hazing Incidents															
Hazing	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	0
Arrests															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	1	0	0	1	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Disciplinary Referrals															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Unfounded Crimes															
Total Unfounded Crimes	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hate Crimes by Offense															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Larceny-Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Simple Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Intimidation	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Destruction / Damage / Vandalism of Property	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0

All listed hate-crime counts are zero for each applicable bias category: Race; Religion; Gender; Gender Identity; Sexual Orientation; Ethnicity; National Origin; Disability.

ANNUAL CRIME STATISTICS

Prism Career Institute - West Atlantic City / Egg Harbor, NJ Campus

Reported in accordance with the Uniform Crime Reporting procedures and the

Jeanne Clery Campus Safety Act and applicable federal reporting requirements

Total Crimes Reported For:	On-Campus						Non-Campus Building or Property			Public Property			Total		
	2023		2024		2025		2023	2024	2025	2023	2024	2025	2023	2024	2025
Offense / Category	Dorm	Other	Dorm	Other	Dorm	Other	N/A	N/A	N/A						
Primary Crimes															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	1	1	0	1	1	0
Dating Violence	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hazing Incidents															
Hazing	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	0	N/A	N/A	0
Arrests															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Disciplinary Referrals															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Unfounded Crimes															
Total Unfounded Crimes	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hate Crimes by Offense															
Murder / Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Larceny-Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Simple Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Intimidation	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Destruction / Damage / Vandalism of Property	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0

All listed hate-crime counts are zero for each applicable bias category: Race; Religion; Gender; Gender Identity; Sexual Orientation; Ethnicity; National Origin; Disability.

10. Hazing Policy, Reporting, Investigation, and Prevention

Prohibition and Definition

Prism prohibits hazing. For purposes of this policy, hazing includes any intentional, knowing, or reckless act committed by a person, whether individually or with others, against another person or persons, regardless of willingness to participate, in connection with initiation into, affiliation with, or maintenance of membership in a student organization, when the act causes or creates a risk, above the reasonable risk encountered in the course of participation in Prism or the organization, of physical or psychological injury.

For federal Clery purposes, a student organization includes an organization in which two or more members are Prism students, whether or not the organization is formally established or recognized by Prism. Prism currently sponsors or recognizes no student clubs, athletic teams, fraternities, sororities, or similar student organizations. Hazing nevertheless remains prohibited in any student group or activity.

Examples of Prohibited Hazing

Hazing may include, depending on the circumstances, conduct such as forced or coerced consumption of alcohol, drugs, food, or other substances; physical abuse or dangerous physical activity; sleep deprivation or exposure to conditions creating a risk of injury; degrading or humiliating conduct that creates a risk of psychological injury; coercing criminal conduct; or other initiation/affiliation practices that create a prohibited risk of physical or psychological harm. Participation or apparent willingness of the person subjected to the conduct does not by itself make hazing permissible.

Reporting Hazing

Hazing should be reported promptly to the Campus Director. A report may also be made to another Prism official, who will forward the matter to the Campus Director or other designated institutional official. Individuals may report conduct to law enforcement when appropriate. An immediate threat to health or safety should be reported to 911.

Investigation and Institutional Response

The Campus Director will review the report and coordinate or assign any necessary institutional investigation, consulting appropriate leadership as needed. The process used will depend on the status of the person alleged to have engaged in the conduct and the nature of the report. Student conduct may be addressed under the Student Code of Conduct and other applicable institutional policy; employee conduct may be addressed under applicable employee policy. Prism may implement interim or protective measures and may refer conduct to law enforcement when appropriate.

Applicable State Hazing Laws

Pennsylvania - Philadelphia Campus: Pennsylvania's Timothy J. Piazza Antihazing Law, 18 Pa.C.S. Chapter 28, prohibits hazing, aggravated hazing, organizational hazing, and institutional hazing. The law addresses conduct connected to initiation, admission, affiliation, or continued membership or status in an organization and imposes institutional policy and public-posting requirements.

New Jersey - Cherry Hill and West Atlantic City Campuses: New Jersey law prohibits hazing in connection with initiation into or membership in student or fraternal organizations and requires institutions of higher education to adopt and enforce written anti-hazing policies. Prism follows applicable New Jersey criminal and higher-education hazing requirements.

Hazing Prevention and Awareness

Prism provides research-informed campus-wide hazing prevention and awareness information designed to reach students, staff, and faculty. At a minimum, the program addresses Prism's prohibition on hazing, how to report hazing, the institutional investigation process, applicable state-law information, and primary prevention strategies intended to stop hazing before it occurs.

- Recognizing warning signs and conduct that may constitute hazing.
- Safe and positive bystander-intervention options when a person observes or becomes aware of conduct that may create a risk of harm.
- Ethical leadership and the responsibility of group leaders and members to reject hazing practices.
- Strategies for building group cohesion, belonging, and accountability without hazing.

- Prompt reporting and use of emergency services when there is an immediate safety risk.

Campus Hazing Transparency Report

If Prism identifies one or more hazing violations by a student organization that require inclusion in a Campus Hazing Transparency Report, Prism will prepare, maintain, and publish the report as required by federal law. Prism currently has no such student-organization hazing findings requiring a substantive transparency report.

11. Dating Violence, Domestic Violence, Sexual Assault, and Stalking

Prism prohibits dating violence, domestic violence, sexual assault, and stalking. Prism provides prevention and awareness information, reporting options, supportive and protective measures, written rights and options, and a prompt, fair, and impartial institutional process when one of these crimes is reported and an institutional proceeding applies.

Prevention and Awareness Programs

Prism provides primary prevention and awareness information to incoming students and new employees and ongoing prevention and awareness information to current students and employees. Delivery methods include orientation/onboarding materials, institutional safety notices, CANVAS communications to students, institutional email to employees, and additional educational communications when appropriate.

- Prism's prohibition of dating violence, domestic violence, sexual assault, and stalking.
- Federal and applicable state definitions of the offenses and applicable consent standards.
- Reporting options, law-enforcement options, institutional procedures, and available support resources.
- Safe and positive bystander intervention.
- Risk-reduction strategies and recognition of warning signs or abusive behavior.
- Information about protective measures, no-contact directives, and other reasonably available accommodations.

Bystander Intervention and Risk Reduction

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Depending on the circumstances, this may include directly addressing concerning behavior when safe, creating a distraction, seeking help from others, contacting a staff member, calling law enforcement or emergency services, or supporting a person in reaching a safe location.

Risk-reduction information is intended to decrease perpetration and bystander inaction, increase individual and community safety, and help individuals recognize conditions that may facilitate violence. Examples include maintaining awareness of surroundings, identifying controlling or escalating behavior, communicating boundaries, seeking assistance early, avoiding isolation with a person whose behavior creates concern, and contacting emergency services when there is an immediate threat. Risk-reduction information does not place responsibility for misconduct on a victim.

Federal Clery Definitions

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of the relationship is determined based on the reporting party's statement and consideration of the length and type of relationship and frequency of interaction. Dating violence includes sexual or physical abuse or threats of such abuse and excludes acts covered by the federal definition of domestic violence.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner; a person with whom the victim shares a child; a person who is or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse under applicable domestic or family violence law; or another person whose acts are covered by applicable domestic or family violence law.

Sexual Assault: An offense that meets the federal Clery definition of rape, fondling, incest, or statutory rape.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.

Consent

For purposes of Prism policy, consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent must be freely given, may be withdrawn at any time, and cannot be obtained through force, threat, coercion, or from a person who is unable to consent because of age, incapacitation, unconsciousness, or another condition recognized by applicable law. Consent to one form of sexual activity does not by itself constitute consent to another form of activity, and a prior consensual relationship does not by itself establish consent to later activity.

Pennsylvania does not use one single generally applicable statutory definition of consent for all sexual activity; applicable criminal statutes address lack of consent, forcible compulsion, and incapacity. New Jersey law governing sexual assault requires affirmative and freely given permission to the specific sexual act under the circumstances. Prism applies its institutional consent standard together with applicable law.

Applicable State Law

Pennsylvania - Philadelphia Campus

Dating Violence: Pennsylvania Article XX-G uses the Commonwealth definition of dating violence as behavior in which one person uses, or threatens to use, physical, sexual, verbal, or emotional abuse to control a dating partner.

Domestic Violence: For Article XX-G purposes, domestic violence includes intentionally, knowingly, or recklessly causing or attempting to cause bodily injury to a family or household member, or placing a family or household member in fear of imminent serious bodily injury by physical menace.

Sexual Violence: Pennsylvania describes sexual violence as sexual activity performed without the consent of all parties, by force or threat of force, against a person who is unconscious or unaware the activity is occurring, when a person's ability to consent has been impaired through drugs or intoxicants, or against a person whose mental disability makes the person incapable of consent. Pennsylvania law includes offenses such as rape, sexual assault, aggravated indecent assault, indecent assault, and incest.

Stalking: Pennsylvania stalking law addresses repeatedly following or communicating with another person, or repeatedly engaging in other conduct, with intent to place the person in reasonable fear of bodily injury or to cause substantial emotional distress.

Consent: Pennsylvania does not use one single generally applicable affirmative-consent definition for every criminal sexual offense. Applicable Pennsylvania statutes address lack of consent, forcible compulsion, unconsciousness, incapacity, and other circumstances. Prism therefore applies its institutional consent standard together with applicable Pennsylvania law.

New Jersey - Cherry Hill and West Atlantic City Campuses

Dating Violence: New Jersey does not define "dating violence" as a separate standalone criminal offense. A person in a current or former dating relationship is protected by New Jersey's Prevention of Domestic Violence Act, and qualifying criminal acts committed in that relationship may constitute domestic violence.

Domestic Violence: Under the New Jersey Prevention of Domestic Violence Act, domestic violence means one or more specified criminal acts - including assault, terroristic threats, sexual assault, criminal sexual contact, harassment, stalking, criminal coercion, robbery, and other listed offenses - inflicted on a person protected by the Act. Protected persons include spouses, former spouses, present or former household members, persons who share or anticipate a child, and persons who have had a dating relationship.

Sexual Assault and Consent: New Jersey criminal law addresses sexual assault and aggravated sexual assault under N.J.S.A. 2C:14-2. New Jersey's consent standard requires affirmative and freely given permission to the specific sexual act under the circumstances. Permission may be communicated by words or actions; verbal resistance is not required.

Stalking: Under N.J.S.A. 2C:12-10, stalking includes purposefully or knowingly engaging in a repeated course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of another, or to suffer emotional distress.

What to Do Following an Incident

- Get to a safe location and call 911 if there is an immediate threat or medical emergency.

- Consider seeking prompt medical attention. Medical care may address injuries, pregnancy concerns, sexually transmitted infections, and possible evidence collection.
- Consider preserving evidence that may assist in proving the alleged offense or obtaining a protection order. Depending on the circumstances, this may include clothing, photographs, messages, emails, social-media content, call logs, location information, or other records.
- Report to the Campus Director, the appropriate Title IX Coordinator, law enforcement, or another appropriate Prism official, depending on the assistance or action requested.
- A person may notify law enforcement, ask Prism for assistance contacting law enforcement, or decline to notify law enforcement.

Written Rights and Options

When a student or employee reports to Prism that the person has been a victim of dating violence, domestic violence, sexual assault, or stalking, Prism will provide a written explanation of rights and options whether the reported offense occurred on or off campus. Receipt of the notice does not mean that an off-campus incident automatically becomes a Prism Title IX or disciplinary case. Prism will review the circumstances, provide appropriate support and resources, and determine what institutional process, if any, applies.

- How and to whom the offense may be reported.
- The option to notify proper law enforcement authorities, receive Prism assistance in notifying law enforcement, or decline to notify law enforcement.
- The importance of preserving evidence and information about seeking medical attention.
- Where applicable, rights and responsibilities concerning protection orders, restraining orders, no-contact directives, or similar lawful or institutional orders.
- Available counseling, health, mental-health, victim-advocacy, legal-assistance, visa/immigration, student-financial-aid, and other community resources.
- Options for and assistance in requesting reasonably available changes to academic, living, working, transportation, or other relevant situations and protective measures.
- Information about the institutional disciplinary procedures that may apply.

Supportive and Protective Measures

Prism may provide supportive or protective measures when appropriate and reasonably available. Measures may be provided regardless of whether the person chooses to report the matter to law enforcement. Depending on the circumstances, measures may include:

- No-contact directives or limits on institutional contact.
- Academic or work schedule changes.
- Course or campus adjustment or transfer where feasible.
- Leave or other academic/workplace accommodations.
- Assistance identifying community counseling, advocacy, medical, legal, immigration, financial-aid, or other resources.
- Information or assistance concerning protection-order or restraining-order processes.

Prism will maintain as confidential any accommodations or protective measures provided to a victim to the extent that maintaining confidentiality would not impair Prism's ability to provide the accommodations or protective measures. Personally identifying information about victims will not be included in publicly available Clery records, statistics, or disclosures except as permitted or required by law.

Institutional Response and Determining the Applicable Process

Reports will be referred to the appropriate Title IX Coordinator when the conduct may fall within Title IX or related institutional policy. The coordinator will offer supportive measures, explain reporting and complaint options, and determine appropriate next steps. A report does not automatically initiate a formal investigation.

The institutional process used depends on the nature of the allegation, the location/context of the conduct, and the status of the respondent. When reported conduct falls within the scope of Prism's Title IX grievance procedures, that process will be used. When allegations of dating violence, domestic violence, sexual assault, or stalking do not fall within Title IX, Prism will use the VAWA disciplinary process described below, which follows the procedural framework of the Title IX process to the extent applicable. Other student or employee misconduct

that does not involve these VAWA offenses is handled under the applicable student or employee disciplinary process.

Institutional Disciplinary Proceedings

Prism uses different disciplinary procedures depending on the nature of the alleged conduct and the status of the respondent. When allegations fall within Prism's Title IX Policy and Procedures, Prism uses the Title IX grievance process. When allegations of dating violence, domestic violence, sexual assault, or stalking do not fall within the Title IX grievance process, Prism uses the VAWA disciplinary process described below, which follows the procedural framework of Prism's Title IX process to the extent applicable.

Title IX Proceedings

A formal Title IX complaint is a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting that Prism investigate. After a formal complaint is filed, the Title IX Coordinator provides written notice to the parties and designates an investigator. The investigation generally begins within 10 business days after written notice, and Prism strives to complete the investigation within approximately 30 days, subject to extensions for good cause.

Before completion of the investigative report, the parties are provided access to relevant evidence and at least 10 business days to submit a written response. After the final investigative report is issued, the parties receive at least 10 business days to prepare for the hearing. The matter is decided by a decision-maker who is not the Title IX Coordinator or investigator, using the preponderance-of-the-evidence standard. Prism strives to issue the written determination simultaneously to both parties within 14 business days after the hearing.

Either party may appeal the determination or dismissal of a formal complaint on the grounds permitted by the Title IX Policy. A written appeal must be filed with the Title IX Coordinator within 10 business days. Both parties are provided at least 10 business days to submit statements concerning the appeal. The Title IX Coordinator designates an Appeal Officer who was not the investigator or original decision-maker. Prism generally issues the appeal decision simultaneously to both parties within 14 business days after receipt of the parties' written statements.

VAWA Proceedings Outside Title IX

A report or complaint may be made to the Campus Director, appropriate Title IX Coordinator, or another reporting official identified in this report. When allegations of dating violence, domestic violence, sexual assault, or stalking are handled outside Title IX, Prism will use a prompt, fair, and impartial process modeled on its Title IX procedures to the extent applicable. The proceeding will be conducted in a manner consistent with Prism's policies and transparent to the complainant and respondent. The complainant and respondent will receive timely written notice of meetings and proceedings at which either or both may be present. Prism will provide written notice of the allegations; designate an impartial investigator or fact-finder; provide both parties an equal opportunity to identify relevant information and witnesses; provide timely and equal access to information that will be used in the proceeding; and use an impartial decision-maker who did not conduct the investigation. Prism will use the preponderance of the evidence standard, meaning responsibility is established when the available evidence shows that it is more likely than not that the alleged conduct occurred.

Timeframes and Written Outcome

To the extent applicable, Prism will follow the same general investigative and decision-making timeframes used in its Title IX process: investigation will generally begin within 10 business days after written notice; Prism will strive to complete the investigation within approximately 30 days; the parties will receive relevant evidence and at least 10 business days to respond; and, after the investigative record is complete, the parties will receive a reasonable opportunity to prepare before the matter is decided. Prism will strive to issue a written determination within 14 business days after the decision-making proceeding. These timeframes may be extended for good cause, with written notice to the parties of the delay and the reason. Both parties will be simultaneously notified in writing of the result, the procedures for appeal if an appeal is available, any change to the result before it becomes final, and when the result becomes final.

Student Respondent — Appeal

When the respondent is a student, disciplinary action may include suspension or dismissal. A student seeking to appeal a suspension or dismissal must initiate the appeal within three business days of the disciplinary decision. The appeal is submitted in writing through Student Services and reviewed through Prism's Grievance & Appeal Committee. The Committee reviews the submission and relevant information and may request additional clarification. Prism strives to provide a written appeal outcome within approximately five business days whenever possible, although the timeframe may vary depending on the complexity of the matter or availability of information. For a VAWA disciplinary proceeding, both parties will be simultaneously notified in writing of the appeal result.

Employee Respondent — Discipline

When the respondent is an employee, disciplinary action is handled under Prism's employee disciplinary procedures and may include counseling or verbal warning, written warning, final written warning and/or suspension, and recommendation for termination. Prism may combine or skip disciplinary steps depending on the circumstances and seriousness of the conduct, and certain serious or illegal conduct may result in immediate termination. The Department Director and Campus Director make disciplinary decisions, with Human Resources involved as appropriate. Termination recommendations remain subject to the approval requirements in Prism's employee disciplinary procedures. Prism does not maintain a separate internal employee appeal procedure for disciplinary decisions outside the Title IX process.

Officials, Training, Advisors, and Standard of Evidence

Officials who investigate, decide, or hear appeals in disciplinary proceedings involving dating violence, domestic violence, sexual assault, or stalking must be free from conflict of interest or bias for or against either party. Officials involved in such proceedings receive annual training on these offenses and on how to conduct an investigation and hearing/process that protects the safety of victims and promotes accountability.

The complainant and respondent have the same opportunity to be accompanied by an advisor of their choice at meetings and proceedings. Prism does not limit the choice of advisor or the advisor's presence. Prism may establish reasonable restrictions on the extent to which an advisor may participate, provided those restrictions are applied equally to both parties. In all institutional disciplinary proceedings involving dating violence, domestic violence, sexual assault, or stalking, Prism uses the preponderance of the evidence standard. Under this standard, responsibility is established when the available evidence shows that it is more likely than not that the alleged conduct occurred.

Definitions Used in Disciplinary Proceedings

For these proceedings, an advisor is any individual who provides a complainant or respondent support, guidance, or advice. A proceeding includes activities related to the non-criminal resolution of an institutional disciplinary complaint, including fact-finding investigations, formal or informal meetings, and hearings; it does not include communications or meetings concerning accommodations or protective measures provided to a victim. A result includes any initial, interim, or final decision by an official or entity authorized to resolve disciplinary matters and includes the sanctions imposed and the rationale for the result and sanctions.

Sanctions

Sanctions that Prism may impose following a determination of responsibility include the following. Students: warning; no-contact order; removal from specific courses or activities; disciplinary probation; suspension; expulsion; and transcript notation. Employees: warning; performance improvement plan; required training or education; loss of annual pay increase; suspension with or without pay; and termination. Employee disciplinary action outside the Title IX process may also include counseling/verbal warning, written warning, and final written warning consistent with Prism's employee disciplinary procedures.

Retaliation

Prism prohibits retaliation, intimidation, threats, coercion, or discrimination against any person for reporting, participating in, assisting with, or exercising rights or responsibilities under applicable campus-safety, Title IX, or misconduct procedures. Concerns about retaliation should be reported promptly to the appropriate Title IX Coordinator, Campus Director, Human Resources, or other appropriate institutional official.

Resources

Prism does not maintain on-campus medical, counseling, or mental-health services. Student Services, a Campus Director, Human Resources, or a Title IX Coordinator can assist students or employees in identifying appropriate community resources.

Resource	Contact
National Domestic Violence Hotline	1-800-799-SAFE (7233) thehotline.org
RAINN National Sexual Assault Hotline	1-800-656-HOPE (4673) rainn.org
Pennsylvania Coalition to Advance Respect (PCAR)	1-888-772-7227
New Jersey Statewide Sexual Violence Hotline	1-800-601-7200
New Jersey Statewide Domestic Violence Hotline	1-800-572-SAFE (7233)

12. Sex Offender Registry Information

Information concerning registered sex offenders may be obtained through the official state registry for the state in which the campus is located:

- Pennsylvania - Pennsylvania State Police Megan's Law Public Website: <https://www.meganslaw.psp.pa.gov/>
- New Jersey - New Jersey State Police Sex Offender Internet Registry: <https://njsp.njoag.gov/nj-sex-offender-registry/>

13. Weapons

Prism prohibits firearms, explosives, knives, other weapons, and dangerous chemicals on campus premises and at Prism-sponsored or supervised activities, consistent with the Student Code of Conduct and applicable employee policies. Violations may result in institutional disciplinary action and may be referred to law enforcement when appropriate.

14. Preparation of Annual Crime Statistics and Records

The Director of Operations and designated campus/administrative personnel coordinate preparation of the ASR. Prism reviews reports received by Campus Security Authorities, makes a reasonable good-faith annual request to law-enforcement agencies with jurisdiction over each campus and its applicable Clery geography, reconciles available institutional and law-enforcement information, and prepares the required three-calendar-year statistical disclosures for each separate campus.

Prism classifies and counts reportable crimes using the applicable FBI Uniform Crime Reporting definitions and classification rules, including the Hierarchy Rule where applicable. Arson is counted whenever it occurs, regardless of whether another offense occurred in the same incident. If rape, fondling, incest, or statutory rape occurs in the same incident as a murder, Prism records both the sex offense and the murder.

For stalking, Prism records a statistic for each calendar year in which the course of conduct is reported and records the report at the first location within Prism's Clery geography where the perpetrator engaged in the course of conduct or where the victim first became aware of the stalking. Crime statistics do not identify the victim or the person accused of committing the crime. Prism does not withhold or remove a reported crime from its statistics based on a decision by a court, coroner, jury, prosecutor, or similar noncampus official. A reported crime may be removed as unfounded only in the limited circumstances permitted by federal law following a full investigation and formal determination by sworn or commissioned law-enforcement personnel.

- Prism retains supporting documentation used to prepare the ASR and crime statistics consistent with applicable record-retention requirements.
- Clery statistical reporting does not require Prism to investigate a reported crime before counting it when the report otherwise meets the federal reporting requirements.
- If a local or state law-enforcement agency does not provide requested statistics despite Prism's reasonable good-faith request, Prism documents the request and uses the information otherwise available to it.

Prism submits the required annual crime statistics to the U.S. Department of Education through the Campus Safety and Security Survey by the deadline established for that reporting cycle and retains documentation of the submission. Prism separately releases the Annual Security Report to current students and employees by October 1 and makes it available to prospective students and prospective employees as described in this report.

- Prism does not maintain a campus police or institutional security department; therefore, Prism is not required to maintain a Clery daily crime log.

15. Applicability of Other Clery Requirements

On-Campus Student Housing / Missing Students

Prism does not provide on-campus student housing. The Clery missing-student notification policy requirement that applies to institutions with on-campus student housing does not apply to Prism.

Annual Fire Safety Report and Fire Log

Prism does not provide on-campus student housing. The Higher Education Opportunity Act fire-safety reporting and fire-log requirements for on-campus student housing facilities do not apply to Prism.

Daily Crime Log

Prism does not maintain a campus police or campus security department. The separate Clery daily crime-log requirement therefore does not apply.

Monitoring Student-Organization Noncampus Locations

Prism does not currently recognize student organizations that own or control noncampus locations. Accordingly, Prism has no such locations to monitor or record through local police agencies.

16. Key Legal and Institutional References

- Jeanne Clery Campus Safety Act, HEA §485(f); 34 CFR §668.46.
- 34 CFR §668.41(e), Annual Security Report distribution requirements.
- 2026–2027 Federal Student Aid Handbook, Volume 2, Chapter 6 – Consumer Information and School Reporting.
- Drug-Free Schools and Communities Act; 34 CFR Part 86.
- Pennsylvania Timothy J. Piazza Antihazing Law, 18 Pa.C.S. Chapter 28.
- Applicable New Jersey anti-hazing laws and higher-education anti-hazing requirements.
- Prism Career Institute School Catalog, Volume 31, August 2026.
- Prism Career Institute Title IX Policy.
- Prism Career Institute Drug and Alcohol Abuse Prevention Program (2026).
- Prism campus Emergency Preparedness Plans (2026).
- Prism 2026 Student and Employee Campus Safety / VAWA / Hazing Awareness materials.
- Prism Victim Rights & Options Notice (2026).